



Code: **KG**
Adopted: 1/04/07
Readopted: 5/11/11
Orig. Code(s): **KG**

Community Use of District Facilities

Every possible opportunity will be provided community members, students and community organizations to use district facilities. Local public school organizations such as parent-teacher groups may use facilities without a room rental or equipment charges. Local public school organizations will be charged actual costs when it becomes necessary to pay custodial or supervisory salaries beyond regular hours and for primary insurance coverage when required. The administration is directed to recapture costs associated with operating district facility(ies).

The superintendent or designee will develop rules and regulations to carry out the intent of this policy, and these administrative regulations will:

1. Provide for adequate security and supervision, proper care, appropriate use and recapture all appropriate costs;
2. Require that all facilities remain drug/tobacco free;
3. Establish a fee schedule to be used in determining user priority and room, as well as equipment charges;
4. Provide criteria for non-district users;
5. Provide flexibility for multiple use, interagency use and cooperative use agreements including, but not limited to, an additional insured provision on user's primary general liability insurance;
6. Provide for special reserve account, by site and district facilities and maintenance, to house fees and charges. Fees and charges will be dedicated for replacement of broken and worn equipment, purchase of new equipment and repairs of damaged equipment and facilities.

END OF POLICY

Legal Reference(s):

[ORS 330.430](#)
[ORS 332.107](#)
[ORS 332.172](#)

Cross Reference(s):

EDC/KGF - Authorized Use of District Equipment and Materials
KGF/EDC - Authorized Use of District Equipment and Materials
KI - Public Solicitation in District Facilities