

# Riddle School District 70

Code: **CCG-AR(1)**  
Adopted: 11/28/01  
Readopted: 1/15/14

## **Administrative Evaluation**

The administrator's evaluation program is designed primarily to provide administrators with methods to establish goals for improvement and to reinforce exemplary performance.

The program provides the superintendent with the opportunity to individually meet with administrators and to assist in formulating goals that help create an effective learning environment for students and support for district goals and improvement plans.

To implement this process, the following timeline will be followed:

1. In September the superintendent will conference with the administrator to establish individual goals;
2. In February the superintendent will meet with the administrator to assess progress towards individual goals;
3. In May the superintendent will meet with the administrator to assess and review current goals and to begin preliminary work in the establishment of goals for the next year.

In addition to the goal setting and assessment conferences, the superintendent may utilize informal observation, anecdotal accounts and input from staff, students and community in assessing the administrator's overall performance