

# Riddle School District 70

Code: **DBE**  
Adopted: 6/18/90  
Readopted: 11/28/01  
Orig. Code(s): DBD

## Budget Preparation

The superintendent has the overall responsibility for budget preparation and will develop such procedures as are necessary to ensure that the budget reflects all areas of district operation.

The superintendent and administrative staff will establish budget priorities for the district and will make appropriate recommendations to the Board and budget committee related to those priorities.

The superintendent will deliver the budget message and actual budget document to the budget committee when the message and budget have been completed and are ready for presentation.

END OF POLICY

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### Legal Reference(s):

[ORS 294.305 - 294.565](#)

[ORS 328.542 - 328.565](#)

*Program Budgeting and Accounting Manual*, Oregon Department of Education (2000).

*Local Budgeting Manual*, Oregon Department of Revenue (1999).

### Cross Reference(s):

DBD - Budget Priorities

DBEA - Budget Committee