

### **Early Entrance into the First Grade\*\***

If a request for early admission to the first grade is received by the district, the following guidelines will be used:

1. A child attaining age six on or before September 1 qualifies for first grade. Students who are not age six may be considered for early entry;
2. The Request for Early First-Grade Entrance form must be filled out by a parent. The completion of these forms and receipt of formal evaluation results will activate the early entry committee.

Members of the early entry committee are:

- a. First-grade teachers;
  - b. Speech and language therapist;
  - c. Building principals; and
  - d. Director of special services.
3. The parents will be made aware that it is their responsibility to secure testing by a qualified agency approved by the director of special services.
    - a. Three areas that must be tested include:
      - (1) Cognitive (intelligence);
      - (2) Affective (social/emotional); and
      - (3) Physical.
    - b. Test scores should be in the top quartile for entering first grade;
  4. All information must be received by the director of special services on or before August 1;
  5. The early entry committee will review the test information and the parent interview forms. If a student is to be considered for early entrance, the student will also be required to participate in a one-day screening/observation conducted by the district during the second week of August;
  6. The screening committee will make recommendations to the superintendent, and parents will be notified by the end of the third week in August;
  7. A written appeal can be made by the parents to the superintendent who may affirm, reverse or modify the early entry committee's decision. A subsequent hearing may be held with the Board if the respective decision does not meet with the approval of the parent(s).

REQUEST FOR EARLY ENTRANCE

Date \_\_\_\_\_

Name of Child \_\_\_\_\_

I request that my child be reviewed for early admission to the first grade.

I will have \_\_\_\_\_ (name if child) evaluated at my expense in the following areas:

1. Cognitive (intelligence)
2. Affective (socio/emotional)
3. Physical

I understand the test scores must equal or surpass the standards for six-year, five-month age level in all areas of assessment by August 15. I will receive written information from the district concerning my request within three weeks of providing them with the test scores.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date