

# Riverdale School District 51J

Code: **DID**  
Adopted: 2/11/02  
Readopted: 5/08/06  
Orig. Code(s): DID

## Property Inventories

The district will maintain an inventory of all fixed assets in accordance with governmental accounting standards. The district's inventory will be updated annually to include property newly purchased and disposed.

Fixed assets includes all district-owned property such as land, buildings, improvements to property other than buildings (i.e., parking lots, athletic fields, playgrounds, etc.) and equipment with a value greater than \$5,000 as defined by the Program Budget and Accounting Manual, published by the Oregon Department of Education.

Each building principal will be responsible for other district supplies as part of the district's annual inventory.

The Board may authorize the employment of an appraisal company to assist with the inventory procedure.

END OF POLICY

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### Legal Reference(s):

[ORS 332.155](#)

### Cross Reference(s):

DN - Disposal of District Property