

Riverdale School District 51J

Code: **GDPA**
Adopted: 7/21/93
Readopted: 6/12/06
Orig. Code(s): GDPA

Layoff - Classified Staff

When the Board determines that it is necessary to reduce staff in a job classification not covered by a collective bargaining agreement, the employee(s) to be laid off will be selected according to this policy.

Layoffs will occur within the job classification being reduced. The employee(s) to be laid off will be determined based on recent experience within the district performing the particular tasks that remain to be done and any special training, expertise, or skills which the district determines are necessary.

The superintendent will determine which employee within a job classification will be laid off and make recommendations to the Board. That employee may request review by the Board. The Board's decision is final.

When possible, employees will be given at least two weeks notice of layoff.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)