

**Santiam Canyon  
School District 129**

Code: **BC/BCA**  
Adopted: 9/02/99  
Readopted: 2/11/15  
Orig. Code(s): BC/BCA

**Board Organization/Board Organizational Meeting**

The annual organizational meeting of the Board shall be held the first regular board meeting on or following July 1.

The order of business shall be for the meeting to be initially chaired by the ranking member of the Board in terms of continuous service on the Board, who shall preside over the election of a chair. When a chair is elected he/she will preside. A vice chair is elected then the balance of other regular appointments, elections and designations are made. These shall include, but not be limited to, designations of:

1. Chief administrative office who thereby becomes clerk;
2. Custodian of funds;
3. Budget officer;
4. Official auditors for the school year;
5. Regular monthly meeting day or days, time and place;
6. A depository of school funds;
7. Official newspaper for legal notices.

When the Board has been organized, it carries out other business items on the agenda.

END OF POLICY

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**Legal Reference(s):**

[ORS 255.335](#)  
[ORS 332.040 - 332.045](#)  
[ORS 332.057](#)

**Cross Reference(s):**

BCB - Board Officers