

**Santiam Canyon  
School District 129**

Code: **IGDF-AR**  
Revised/Reviewed: 9/02/99; 7/08/15; 8/10/16  
Orig. Code(s): IGDF-AR

**Student Fund-Raising Activity Request**

**Section 1 – General Information**

Name of person completing this form: \_\_\_\_\_ Date: \_\_\_\_\_  
Contact info (daytime): \_\_\_\_\_ (cell phone): \_\_\_\_\_  
Sponsoring organization: \_\_\_\_\_  
Transportation: (If needed, complete a Transportation Request form.)  
Type of activity: \_\_\_\_\_  
Use of school facilities: (If needed, complete a Building Use Request form.)  
Location of activity: \_\_\_\_\_ Chaperones: \_\_\_\_\_  
Requested date of activity: \_\_\_\_\_ Hours of activity: \_\_\_\_\_  
Purpose of activity: \_\_\_\_\_

**Section 2 – Dance**

Admission to be charged:  Yes  No \$ \_\_\_\_\_ Special rate for ASB card holders or club members: \_\_\_\_\_  
Parent chaperones (minimum of four): \_\_\_\_\_  
\_\_\_\_\_  
Sound system operator: \_\_\_\_\_ Approved by: \_\_\_\_\_

**Section 3 – Fund Raisers**

On or off campus:  Yes  No Cost of items to be sold: \_\_\_\_\_  
**\*Company/Individual supplying products:** \_\_\_\_\_  
Dollar amount of product(s) each group member will be given: \_\_\_\_\_  
Adult supervisors (besides advisors): \_\_\_\_\_  
Contacted newspaper and district office to inform them that items will be sold door-to-door and/or off campus.  Yes  No

**Section 4 – Approval**

Activity Director's approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Activity Director's approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Activity Director's approval: \_\_\_\_\_ Date: \_\_\_\_\_

\*Any fund raiser requiring school board approval must be presented at a school board meeting and have already gained approval from the school principal and activities director. If not approved, please state the reasons: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_