

Scappoose School District 1J

Code: **DJA**
Adopted: 1/17/94
Orig. Code(s): 6610.3

Purchasing Authority

The Scappoose School District shall be obligated financially only by those employees designated as financial officers by the Board.

With the exception of payrolls and local open accounts, the expenditure of district money shall be by approved purchase order only.

The approval of all purchase orders, expenditures and accounting shall be centralized within the district office under the responsibility and authority of the superintendent.

END OF POLICY

Legal Reference(s):

[ORS 244.040](#)

[ORS Chapters 279, 279A, 279B, 279C](#)

[ORS 294.311](#)

[ORS 328.441 - 328.470](#)

[ORS 332.075](#)

[OAR 125-055-0040](#)

Cross Reference(s):

DJ - District Purchasing

DJB - Petty Cash Accounts

DJC - Bidding Requirements

DJG - Vendor Relations

DK - Payment Procedures