

Scappoose School District 1J

Code: ECAA
Adopted: 3/14/94
Readopted: 6/11/18
Orig. Code(s): ECAA

Access to Buildings

The Board directs the superintendent to control access to all district facilities as appropriate and necessary to protect property, students and personnel.

Controlled access is to:

1. Ensure maximum protection of district property and facilities;
2. Minimize possibilities of theft, vandalism and loss of materials and equipment;
3. Involve staff members in being responsible for district property (e.g., keys received) in their possession and to;
4. Eliminate unnecessary costs for replacing lost or misplaced keys district property;
5. Establish and maintain an efficient organizational plan for securing district property and facilities.

Principals will control access to school buildings and will provide safeguards against unauthorized access to these buildings. Each principal, with the superintendent's approval, will develop procedures designed to control the use of buildings and access, and to ensure that buildings are adequately closed and locked when no authorized personnel are present. Staff who fail to obey such procedures may be disciplined up to and including dismissal. Students who fail to obey such procedures may be disciplined.

END OF POLICY

Legal Reference(s):

[ORS 164.205 to -164.270](#)
[ORS 332.107](#)
[ORS 332.172](#)