

Scappoose School District 1J

Code: **GCBE/GDBE**

Adopted: 9/10/12

Revised/Readopted: 11/09/15

Vacations and Holidays

The Board shall provide for annual vacation for all regular 12-month employees, consistent with any pertinent statutes, contractual obligations and pursuant to the provisions of this policy and related administrative rules.

The purpose of vacation is to provide an interval of rest and relief from the routine of work. The Board believes such a respite, taken regularly, will increase the employee's productivity and serve the welfare of the employee.

The Board reserves the right to specify the conditions under which vacation may be taken. The superintendent shall develop procedures which will assure that all employees regularly use their accrued vacation. Any carry over of vacation, past August 31 cannot exceed 10 days.

END OF POLICY

Legal Reference(s):

[ORS 187.010](#)

[ORS 336.010](#)