

Job Sharing Teaching Agreement

The undersigned do hereby agree to the following conditions of Job Share Teaching:

1. A shared teaching assignment is requested by _____ and _____ (current licensed teachers) in grade _____ at _____ (school name).
2. This agreement is for the school year. This agreement shall be in effect for one school year, with no guarantee of continuing the job share teaching program beyond the term of this agreement. Job share teaching may continue, subject to reapplication, review and approval. When this agreement discontinues, the district will place teachers where needed in accordance with contractual stipulations.
3. Both teachers will have part-time status, receiving one-half of their salary, including the increment based on their salary schedule placement.
4. The teachers agree to share the fringe benefits package, not to exceed the expense of one full-time employee, as follows:
5. Each employee will receive holiday pay and leave on a prorated basis.
6. Except in the case of illness or emergencies, job sharing teachers shall substitute for each other. The substituting teacher shall be paid at their rate of pay prorated for the time in substitution.
7. Both teachers will participate, without additional compensation, in all staff meetings, parent-teacher conferences, school sponsored evening activities, and scheduled in-service days, unless specifically excused by the Building Administrator.
8. Both teachers will participate, without additional compensation, in out-of-classroom activities such as field trips and excursions, when such activities span both teachers' portion of the instructional day, unless specifically excused by the Building Administrator.
9. The Building Administrator will approve daily/weekly work schedules for the year.
10. Each teacher shall assume responsibility for a cooperative balance of teacher hours, for the required duties of their portion of the school day, and for their scheduled hours on teacher work days. Each teacher shall also assume the responsibility for maintaining student education records, inventories, and classroom appearance.

11. Both teachers will report student progress in their areas of instructional responsibility, with a coordinated report for social aspects of grading.
12. Both teachers will plan and implement appropriate room arrangements and will cooperatively develop and maintain consistent classroom management standards.
13. Parents will be contacted by individual teachers as problems arise. A conference between both teachers and the parents will be scheduled when the problem is common to both teachers.
14. Both teachers will confer at least weekly with respect to joint lesson planning.
15. If either employee is unable to complete the job share teaching assignment, the District retains the right to assign the remaining employee to full-time responsibilities for the duration of the agreement.
16. Other specific considerations: _____

 Teacher Date

 Teacher Date

 Building Administrator Date

 For the Association Date

 Superintendent Date

 For the School Board Date