

## **Complaints Regarding Talented and Gifted Program**

Since differences of opinion may arise regarding the appropriateness of programs and services provided for identified talented and gifted students, the following procedure will be utilized when complaints arise:

1. All complaints will be reported to the superintendent;
2. The complainant will be given the "Talented and Gifted Standards Complaint" form which must be filled out before further consideration can be given to the complaint;
3. The superintendent shall arrange for a review committee consisting of the teacher, the TAG program supervisor and a counselor;
4. The review committee shall meet within five (5) working days of receiving the written complaint and review all pertinent information. A recommendation will be submitted to the superintendent within ten (10) working days of receiving the original complaint;
5. The committee may recommend that:
  - a. The programs or services are appropriate;
  - b. The programs or services are not appropriate.
6. The superintendent shall report immediately the recommendations of the review committee to the Board;
7. The decision of the Board shall be final;
8. If the complainant remains dissatisfied and has exhausted local procedures or 45 or more days have elapsed since the original filing of a written complaint alleging violation of standards with the district, an appeal to the State Superintendent of Public Instruction can be filed. The district shall provide a copy of the appropriate Oregon Administrative Rule upon request.

Scappoose School District IJ  
P.O. Box V  
Scappoose, OR 97056

TALENTED AND GIFTED STANDARDS COMPLAINT FORM

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (Daytime) \_\_\_\_\_ (Evenings) \_\_\_\_\_

1. What is the nature of your complaint?

2. What is the district currently doing?

3. In your opinion, in what way is this situation a violation of state standards?

4. What do you feel the district should be doing?

5. Other pertinent comments

\_\_\_\_\_  
Signature