

Scio School District 95

Code: **BDD**
Adopted: 3/12/87
Readopted: 5/23/01, 2/26/07
Orig. Code(s): 1301.7, 1301.8, 1301.10

Board Meeting Procedures

1. Quorum

A quorum of the Board is three of its members who must be in attendance for the transaction of any business.

2. Vote Needed to Exercise Powers

The affirmative vote of a majority of Board members will be necessary for exercising any of the Board's powers.

3. Board Member Voting

Voting shall be by voice vote and the result of each vote recorded in the minutes. The Board chairman may call for a ballot vote with the individual names and their vote announced when the ballots have been collected. Each member's vote on all motions will be recorded in the minutes.

4. Abstaining from Vote

If a Board member chooses to abstain from voting, such abstention will be recorded.

5. Parliamentary Procedure

Official Board business will be transacted by motion or resolution at duly called regular or special meetings.

Except as otherwise provided by state law and/or Board policy, the rules of parliamentary procedure comprised in *Robert's Rules of Order Newly Revised*, "Procedures for Small Boards" as modified by the Board will govern the Board in its deliberation. Modification will include the following: Motions will all be seconded prior to consideration for discussion by the Board and motions to close or limit debate will be acceptable.

The chair will decide all questions relative to points of order, subject to an appeal to the entire Board.

END OF POLICY

Legal Reference(s):

[ORS 192.650](#)

[ORS 332.045](#)

[ORS 332.055](#)

[ORS 332.057](#)

38 Op Atty Gen 1995 (1978).

41 Op Atty Gen 28 (1980).