

School Bus Safety Program

The superintendent or designee will ensure instruction for all students in school bus safety and emergency evacuation procedures is provided. Drivers shall assist in the instruction. The following types of instruction will be given:

1. Emergency evacuation through available emergency exits;
2. Planned and orderly evacuation of the school bus in case of emergency, including participation in actual evacuation drills.
3. Safe operation of windows;
4. Awareness and knowledge of posted bus safety rules and regulations;
5. Location and proper use of fire extinguishers.
6. Safe school bus riding procedures, including but not limited to loading, unloading, crossing, etc.

Students who are regularly transported by the district will be provided such instruction within the first six weeks of each half of the school year. Students who are not regularly transported by the district will be given instruction at least once in the first half of each school year. The district will document and maintain records of the content and dates of instruction.

Buses will not exceed vehicle design capacity for seating at any time unless an unforeseen or unusual circumstance arises. Passengers will be provided a seat that fully supports them. A seat that fully supports each person and meets the minimum standards and specifications of law will be provided at all times. A person who is under four years of age or weighs 40 pounds or less must be properly secured with a child safety system that meets the minimum standards and specifications established by the Department of Transportation under ORS 815.055. A person who is at least four years of age and under six years of age or weighs between 40 and 60 pounds must be properly secured with a child safety system that elevates the person so that a safety belt or safety harness properly fits the person.¹ In accordance with ORS 811.210 and 881.215 vehicles used for student transportation in excess of 10,000 pounds or which are equipped with a lap belt only exempt from these requirements. The child safety system shall meet the minimum standards and specifications of law.

¹ "Proper fit" means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.

During adverse weather conditions, the superintendent or designee may alter bus schedules or temporarily suspend bus services. The superintendent or his/her designee will advise local radio stations and other media of any changes in bus schedules or services.

In the case of emergency or disaster, evacuation of students will be carried out according to the district's emergency plan.

A safety committee will study accidents involving district buses and will make recommendations to avoid similar accidents.

END OF POLICY

Legal Reference(s):

[ORS 811.210](#)

[ORS 811.215](#)

[ORS 815.055](#)

[ORS 815.080](#)

[ORS 820.100 - 820.190](#)

[OAR 437-002-0220 to -0227](#)

[OAR 581-022-1420](#)

[OAR 581-053-0002 to -0015](#)

[OAR 581-053-0512 to -0555](#)

[OAR 735-102-0010](#)

Cross Reference(s):

EBC/EBCA - Emergency Procedures and Disaster Plans

EEA - Student Transportation Services

EBCD - Emergency Closures