

Scio School District 95

Code: **GDAB**
Adopted: 5/23/01
Readopted: 9/18/13
Orig. Code(s): GDAB

General Responsibilities

The Board will set forth a list of general responsibilities. The general responsibilities shall be made known to the employees and they will be expected to follow them in practice. This list shall be in agreement with collective bargaining provisions.

General responsibilities include but are not limited to:

1. Observing work hours;
2. Attendance;
3. Grooming and dress;
4. Compliance with rules;
5. Safety practices;
6. Public relations;
7. Student relations;
8. Employee relations;
9. Knowledge of work;
10. Work judgment;
11. Planning and organization;
12. Job skills;
13. Work quality;
14. Volume of acceptable work;
15. Meeting deadlines;
16. Accepting responsibility;
17. Accepting direction;

18. Accepting change;
19. Effective under stress;
20. Appearance of work station;
21. Operation and care of equipment;
22. Initiative.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 332.505](#)

[ORS 342.120](#)

[OAR 581-022-1710\(2\)](#)

[OAR 581-037-0005 to -0025](#)

[OAR 584-005-0005\(41\)](#)

OR. DEP'T OF EDUC., SUGGESTED PERSONNEL POLICY GUIDELINES FOR SCHOOL DISTRICTS - EDUCATIONAL
No Child Left Behind Act of 2001, 20 U.S.C. § 6319 (2006).

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212.

Title II of the Genetic Information Nondiscrimination Act of 2008.

Section 503 of the Rehabilitation Act of 1973.