

Silver Falls School District 4J

Code: **BDA/BDB**
Adopted: 5/9/89-E
Readopted: 9/8/97; 1/12/98; 11/13/00

Regular and Special Board Meetings

Regular meetings of the Board shall be held on the second Monday of each month at 7:00 p.m. These meetings may be recessed to other meeting places or other times by common consent of the Board.

It will be the intent of the Board to adjourn no later than 10:45 p.m. The Board chairman and superintendent will review the remaining agenda at 10:30 p.m. and determine which items require action and which items can be carried over for the next regular meeting. The Board may, by motion, extend the time of adjournment.

All regular and special meetings of the Board will be open to the public except as provided by law. All meetings will be conducted in compliance with state statutes. All meetings of the Board will be held within the boundaries of the district. No meeting will be held at any place where discrimination on the basis of race, creed, color, sex, age or national origin is practiced.

Private or social meetings of a quorum for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Laws.

Special meetings may be convened by order of the chairman, upon request of three members of the Board, or by common consent of the Board members. The district clerk will post statutory notice at least 24 hours before such a meeting is to be convened.

The purposes of special meetings are to afford the Board an opportunity to gather information; to discuss and fully explore various aspects of an issue; and, to take action following the discussion and explanation of an issue.

Local news media will receive written notice of the meeting at least 24 hours in advance as required by law.

Emergency meetings may be called only in the event of an actual emergency. Notice appropriate under the circumstances will be given to the public and the press and the minutes of the meeting will describe the nature of the emergency. No business other than that related to the emergency will be discussed at these meetings.

END OF POLICY

Legal Reference(s):

[ORS 192.640](#)

[ORS 332.045](#)

OACE v. Salem Keizer Sch. Dist., 95 Or. App. 28 (1989).