

# Silver Falls School District 4J

Code: **BH/BHA**  
Adopted: 9/08/97  
Readopted: 3/13/17  
Orig. Code(s): BHA

## Orientation of New Board Members

The Board and designated staff will make every effort to assist the new member to become fully informed about the Board's functions, policies, procedures and issues. In the interim between election/appointment and assuming office, the new Board member will be assisted in the following ways:

1. The newly elected or appointed Board member will be given materials related to the role of a member of the school Board;
2. The newly elected or appointed Board member will be invited to attend Board meetings to observe the operation of the Board but will not be a voting member;
3. The newly elected or appointed Board member will have access to Board policies, Board priorities, any long-range plans and the adopted district budget;
4. The superintendent will supply material pertinent to meetings and will explain its content;
5. The incoming member will be invited to meet with the superintendent, and other administrative personnel, by arrangement with the superintendent, to discuss services they perform for the district;
6. The newly elected or appointed Board member will be encouraged to attend the Summer Board Conference and Board training conferences planned by the Oregon School Boards Association;
7. Newly elected or appointed Board members will receive all materials and communications normally sent to Board members. Confidential and executive session materials shall not be included until the member assumes office.

END OF POLICY

---

### Legal Reference(s):

[ORS 332.107](#)