

# Silver Falls School District 4J

Code: **CBG**  
Adopted: 10/12/15  
Revised/Readopted: 6/12/17  
Orig. Code(s): CBG/CBH

## Evaluation of the Superintendent

No later than the first day in July, the Board will devote an executive session to an evaluation of the superintendent's performance. The purpose of this evaluation is to determine to what extent the superintendent has performed his/her responsibilities, as well as to make recommendations for improvement of the superintendent's effectiveness.

Decision on the contract's extension or revision will be made on or before the first regular meeting of the Board in August of each year.

The superintendent's job performance will be evaluated formally at least annually. The evaluation will be based on the administrative job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at a public board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent and his/her performance will be in executive session, unless the superintendent requests an open session. However, such an executive session will not include directives about or a general evaluation of any district goal, objective or operation. Results of the evaluation will be written and placed in the superintendent's personnel file.

If the superintendent's performance is deemed to be unsatisfactory, the superintendent will be notified in writing of specific areas to be remedied and will be given an opportunity to correct these problems. If performance continues to be unsatisfactory, the Board may either dismiss the superintendent or nonrenew his/her contract pursuant to Board policy, the employment contract with the superintendent and state law and rules.

END OF POLICY

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### Legal Reference(s):

[ORS 192.660\(2\), \(8\)](#)  
[ORS 332.505](#)

[ORS 342.513](#)  
[ORS 342.815](#)

[OAR 581-022-1720](#)

Hanson v. Culver Sch. Dist. (FDAB 1975).