

# Silver Falls School District 4J

Code: **DN**  
Adopted: 5/11/98  
Readopted: 4/10/17  
Orig. Code(s): DN

## Disposal of District Property

The superintendent may dispose of all obsolete, surplus, unwanted and/or excessively damaged equipment and supplies owned by the district in accordance with the following procedures:

1. Items estimated by the maintenance director to have a value of less than \$200 may be disposed of by the maintenance director through sale at prices estimated to be the market values of the items. All sales by the maintenance director will be recorded;
2. Property or materials estimated by the maintenance director to be greater than \$200 may be declared surplus and may be disposed of by the maintenance director through sale by a bidding procedure. If public sales fail to produce any interested buyers or bidders, such remaining unsold materials may then, at the discretion of the superintendent, be disposed of as scrap or junk or be donated to appropriate charitable or educational agencies;
3. The business manager or designee may choose to use the State Surplus Sales as an alternative to the local sales and bid procedures described in Sections 1 and 2 of this policy.

If the district property was purchased with state, federal or private grant funds disposal of the property shall be made as outlined in the grant or by state or federal regulations.

END OF POLICY

---

### Legal Reference(s):

[ORS 279B.055](#)  
[ORS Chapters 279A, 279B and 279C](#)  
[ORS 332.155](#)

EDUCATION, TITLE 34 C.F.R. PART 80 § 80.32(e)