

# Silver Falls School District 4J

Code: **GBI**

Adopted: 5/09/89-E

Revised/Readopted: 9/08/97; 7/12/99; 3/12/18

## Gifts and Solicitations

Teachers and other employees will not accept gifts of significant value from students. The Board considers as more welcome and more appropriate the writing of letters by students to staff members expressing gratitude and appreciation.

Employees shall not accept any gifts<sup>1</sup>, gratuities or discounts in any form from any business or persons that have or desire to have transactions with the school.

Individual employees will refrain from giving gifts to staff members who exercise any direct or indirect administrative or supervisory jurisdiction over them. Collecting money for group gifts is discouraged except in special circumstances such as bereavement, serious illness or retirement gifts. Staff-initiated “sunshine funds” are exempt from this policy.

No organization may solicit funds from staff members within the schools, nor may anyone distribute flyers or other materials related to fund drives through the schools without the approval of the superintendent. Staff members may not be made responsible, or assume responsibility, for the collection of any money or distribution of any fund drive literature within the schools without the superintendent’s approval. No staff member may solicit funds through the internet, including but not limited to, crowd-source funding without superintendent approval.

The soliciting of staff by sales representatives or agents during on-duty hours is prohibited. Any solicitation should be reported at once to the building principal or supervisor. Advertising is not allowed in the school buildings without approval by the superintendent or designee.

END OF POLICY

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### Legal Reference(s):

[ORS 244.010](#) to-244.400

[ORS 339.880](#)

[OAR 584-020-0000](#) to-0045

[OAR 199-005-0005](#) to-199-020-0020

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<sup>1</sup>“Gift” means something of economic value given to a public official or the public official’s relative or household member without valuable consideration of equivalent value, including the full or partial forgiveness of indebtedness, which is not extended to others who are not public officials or the relatives or household members of public officials on the same terms and conditions; and something of economic value given to a public official or the public official’s relative for valuable consideration less than that required from others who are not public officials. See ORS Chapter 244 for gift definition exceptions.