

## Student Activity Funds

Student activity funds are defined as those funds which include all moneys raised or collected by and/or for school-approved student groups, excluding those moneys budgeted in the general fund.

Student activity fund moneys shall be collected and expended for the purpose of supporting the school's cocurricular activities program.

Cocurricular activities are comprised of the group of school-sponsored activities, under the guidance and supervision of qualified school staff, designed to provide opportunities for students to participate in such experiences on an individual basis, in small groups, or in large groups - at school events, public events or a combination of these - for purposes such as motivation, enjoyment and/or improvement of skills.

Student activity funds shall be administered within each school.

The building principal shall be the person in direct charge of the building student activity funds.

The staff advisers of the various activities shall administer that portion of the student activity fund raised, collected or allotted for that specific group.

All student activity fund moneys shall be receipted and deposited according to district policy and acceptable accounting practices. All activity accounts will be audited.

All student activity fund expenditures must be approved by the building principal and the activity adviser.

Any expenditure from that portion of the student activity fund allotted to student government must be approved by that organization.

Funds or expenditures cannot be transferred between specific activity accounts within a building without the approval of the advisers, membership of all groups affected and the building principal.

Account balances should be minimal on June 30. Large cash balances are discouraged, unless specifically dedicated to a particular project.

END OF POLICY

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**Legal Reference(s):**

[ORS 294.305 - 294.565](#)  
[ORS 328.441 - 328.470](#)

[OAR 581-022-1660\(2\)](#)