

## **Promotion and Retention of Students\*\***

The District is dedicated to the total and continuous development of each student. The professional staff is expected to place students at the grade level best suited to the academically, socially and emotionally.

### **Retention**

#### **School initiated**

Students who cannot demonstrate proficiency in fore subject areas or who are not making adequate progress towards demonstrating proficiency at their grade levels, will be considered for retention. Teachers must notify the principal of these students, make a recommendation to the principal concerning their promotion/retention and hold a conference with parents. Parental decisions will be final, but when the parents' decision is not in agreement with the school's recommendation, parents must sign a "release from responsibility" form to be placed in the student's file.

#### **Parent initiated**

Parents may initiate a consideration for retention by submitting a letter to the principal. If the principal, after careful consideration of all of the facts and conferring with staff and parents, agrees with the request, a planned program for the student will be developed for the retention year. If, on the other hand, the principal decides that retention is not in the student's best interest, the parents will be notified in writing of the reasons for the decision. The decision to deny a parent request for retention can be appealed to the superintendent or his or her designee. If a parent is not satisfied with the superintendent's decision, a written appeal may be filed with the board.

Specific retention procedures are found in administrative regulation IKE-AR.

### **Double Promotion**

Students who exhibit exceptional social, emotional and academic growth and abilities may be considered for advanced academic placement. Exceptional academic abilities could be demonstrated by assessment results that show a student is consistently performing 12 or more months above the typical achievement level of his or her grade level. The school staff should determine that a double promotion is not likely to create significant social and emotional adjustments. Parent should agree with the benefits and advantages of a student's double promotion.

The superintendent shall identify screening processes and instruments which will provide a dependable assessment for double promotion consideration.

Parents initiating a double promotion request will be required to pay the cost of the special testing involved.

There shall be at least two parent conferences regarding double promotion before a final decision is reached.

END OF POLICY

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**Legal Reference(s):**

[OAR 581-022-1130](#)

[OAR 581-022-1670](#)