

Stanfield School District 61

Code: **GCN/GDN-AR(2)**
 Adopted: 4/10/08

Licensed Employee Evaluation

Employee:

Position:

Date:

Employee Status:

Probationary

Permanent

Instructions for completing this form: In completing this evaluation, consider this employee in relation to requirements of the position and the district. Any items marked as “needs improvement” or “unsatisfactory” **must** be accompanied by comment.

<i>Performance Standards</i>	Meets Job Requirements	Needs Improvement	Unsatisfactory	Not Applicable
Attendance				
Content knowledge				
Planning and organizing				
Follows work rules				
Operation/Care of equipment				
Safety practices				
Cooperation with supervisors				
Dependability				
Decision-making skills				
Adjustment to working conditions				
Appearance				
Attitude				

In what areas has the employee met or exceeded the performance standards?

In what areas does the employee need to improve his/her performance?

Additional comments (if any)

Employee's general value to our school system:

- Meets requirements Needs improvement Unsatisfactory

Supervisor's recommendation for employment:

- Continuation of employment
 Termination of employment
 Other

The signatures below certify that we have read and discussed the above evaluation, although the employee may or may not agree with the contents of the evaluation.

Employee

Date

Supervisor

Date