

# Stanfield School District 61

Code: **IGDG**  
Adopted: 11/8/94  
Readopted: 4/10/08  
Orig. Code(s): IGDG

## **Student Activity Funds**

Student activity funds shall be defined as those funds which include all monies raised or collected by and/or for school approved student groups, excluding those monies budgeted in the general fund.

Student activity funds shall be collected and expended for student activities and programs that are approved by the school. This is to include special projects, equipment, supplies and activities for which the district does not budget funds.

All student body funds will be audited on an annual basis. The following guidelines will be followed for student activity funds at district elementary and secondary schools:

### **Elementary Funds**

1. All fund-raising projects or activities shall be approved by the principal.
2. All monies will be placed into one account – the student body account.
3. Expenditure of student body funds shall be approved by the building principal, who is bonded.

### **High School Funds**

1. All fund-raising activities or projects shall be approved by the principal.
2. Each school approved class, organization or group may have an account if they so desire. An advisor shall be appointed by the principal for each group.
3. Any monies spent by a class, club or organization shall be approved by the advisor and the principal or bonded administrator.
4. The athletic fund shall consist of all athletic gate receipts and collections, plus a portion of the student activity card receipts (disbursement of the balance of funds will be received at the start of each year). Expenditures from this fund shall be for supplies and equipment as needed but not provided for with district funds. This fund shall be supervised by the building administrator.
5. The superintendent shall make the final determination in disputes regarding the use of student activity funds.

## END OF POLICY

---

### **Legal Reference(s):**

[ORS 294.305 - 294.565](#)

[ORS 328.441 - 328.470](#)

[OAR 581-022-1660\(2\)](#)