

# Sheridan School District 48J

Code: **GCI/GCIA**  
Adopted: 2/01/94  
Revised/Readopted: 3/21/12; 4/19/17  
Orig. Code(s): GCI/GCIA

## Assignments and Transfers

Initial assignment of employees will be made by the superintendent or designee. Assignment of all licensed and classified employees by the district will be under the direction of the superintendent.

Requests for transfer, from grade level, building or subject area, shall be submitted in writing to the superintendent and the staff member in turn will be notified in writing of action regarding the transfer request. Transfers will be based on filling the personnel needs of the district in the most efficient, effective manner.

END OF POLICY

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### Legal Reference(s):

[ORS 236.610](#)

[ORS 236.620](#)

[ORS 236.630](#)

[OAR 581-022-1720](#)

No Child Left Behind Act of 2001, 20 U.S.C. §§ 6311-6322 (2006).