

Interdistrict Transfer of Resident Students

Enrollment of Special Education Student

If the student is admitted under Oregon Revised Statute (ORS) 339.133(5)(b) which does not require permission from the resident district, the student will become the primary responsibility of the attending district.

Enrollment By Court Order

If a juvenile court determines it is in the student's best interest, a student placed in substitute care program outside the district will continue to be considered a resident student and allowed to attend the school the student attended prior to the placement. The public agency placing the student in a substitute care program will be responsible for the transportation of the student, if public agency funds are available.

Enrollment of Nonresident Students with Tuition Payment

Parents/guardians may petition to the superintendent to have nonresident students admitted into the schools of the district on a tuition basis.

After approval of the petition for enrollment by the superintendent, tuition shall be prepaid by the semester prior to enrollment.

Release of Resident Students (Requiring the consent of both districts)

The following procedure will govern consideration of a request by a student who resides within district boundaries and who is requesting district approval for a transfer, for reasons other than compliance with the No Child Left Behind Act of 2001, to attend school in another district:

1. A parent will request the release of his/her student by completing the appropriate district form;
2. A completed form may include the student's name, contact information, date of birth, grade level and whether the student is currently expelled;
3. The completed form must be submitted to the district office;
4. The Board chair or superintendent or designee will grant or deny the request for release according to established Board policy criteria and notify the parent in writing of his/her decision within 15 calendar days;
5. If the release is granted by mutual consent of the resident and nonresident districts, the resident district will make necessary arrangements for the transfer of the student's education records;

6. If the request for release is denied, students or parents will be notified by the district in writing that includes the reason for denial and of the right to appeal the decision to the Board, by sending a written request to the superintendent or designee within 10 calendar days;
7. The Board will hear the appeal at its next regularly scheduled Board meeting;
8. A final decision will be made by the Board within 20 calendar days following the Board hearing. The Board's decision will be communicated to the parent in writing.

Eligibility to participate in competitive interscholastic activities at the receiving school is determined by Oregon School Activities Association (OSAA) rules.

Requests for Admission of a Nonresident Student (Open Enrollment – Requiring the consent of only the attending district)

A student who resides within district boundaries may make a request to attend school in another district that agrees to accept the student. The agreement will be by written consent of the attending district only whereby the student becomes a “resident student” of the attending district, allowing the attending district to receive State School Funding. The student who resides within the district must complete the application process in the district in which the student wishes to attend.

Eligibility to participate in competitive interscholastic activities at the receiving school is determined by OSAA rules.

Safe Public School Choice Transfer Requests

In the event a district school is identified by the Oregon Department of Education (ODE) as persistently dangerous, or a student has been a victim of a violent criminal offense while in or on the grounds of a school the student attends, and there is not another school in the district for the student to transfer to, the district may develop an agreement with a neighboring district to accept transfer students. The development of such agreements is at the discretion of the district. Transfer approval will be in accordance with established Board policy and administrative regulation.

Record Keeping

A file of all interdistrict transfer requests will be maintained at the district office.