

Payments in Lieu of Transportation

In certain instances the district may determine to pay parents to transport their student(s) to the closest designated bus pickup/drop off point. School district payment in lieu of transportation for those students attending school in the district will not be approved unless such payment is in the best interest of the district. The district may determine to make such payments for a short period of time or for an entire school year. If at any time a parent is unable or unwilling to transport their student(s) as agreed, the parent shall provide a thirty (30) day written notice of cancellation of agreement to the appropriate bus supervisor and to the superintendent.

The reimbursement rate will be the General Services Administration (GSA) rate paid employees for travel. Payment to parents for approved transportation of their student(s) to the closest designated location will be based on actual parent provided transportation, up to one round trip per day, not to include transportation following sports practice, school activities or athletic contents. Where more than one family is involved in transporting their student(s) from the same area, the district may determine to pay only one family to transport the student(s) from the area. In order to receive payment, parents must submit monthly mileage reports to the bus supervisor for approval. The bus supervisor will forward mileage reports to the school district. Reimbursement will be made within 30 days of receipt of the mileage report by the school district.

The determination of the mileage to the closest designated bus pickup/drop off point will be made by the appropriate bus supervisor and approved by the district transportation director. The determination of payments in lieu of transportation will be recommended by the district transportation director. Final approval will be made by the superintendent.

END OF POLICY

Legal Reference(s):

[ORS 327.043](#)

[OAR 581-023-0040](#)

Letter of Opinion, Office of the Attorney General (Nov. 22, 1988).