

**Early Entrance\*\***

If a request for early admission to kindergarten or the first grade is received by the district, the following guidelines will be used:

1. The request for Early Entrance packet must be filled out by a parent and submitted by May 1. The completion of this packet and receipt of a \$100 evaluation fee will activate the early entry committee. Members of that committee are: a kindergarten or first-grade teacher, the speech and language therapist, building principal(s) and the director of special services;
2. After registration materials are returned, a district school representative will contact the family to schedule the assessment. Within 10 days of the assessment, the parents will be notified of the results.

Four areas that must be tested include:

- a. Cognitive development;
- b. Social/Emotional development;
- c. Physical development; and
- d. Language development.

Test scores should be at or above the 90 percentile of the requested grade level;

3. The early entry committee will review the test information and the parent interview forms. If a child meets all intellectual and pre-academic criteria, a recommendation will be given to the superintendent;
4. Upon the superintendent's approval, the child is further evaluated for social/emotional readiness in a 30 day probationary period at the beginning of the school year. During this probationary period the student's readiness will be monitored closely and results will be shared with parents during the last week of the probationary period;
5. A written appeal can be made by the parents to the superintendent who may affirm, reverse or modify the early entry committee's decision. A subsequent hearing may be held with the Board if the respective decision does not meet with the approval of the parent(s).

**REQUEST FOR EARLY ENTRANCE**

Date \_\_\_\_\_

Child Name \_\_\_\_\_

I request that my child be reviewed for early admission to:  
(Check one)  Kindergarten  First grade

I will have \_\_\_\_\_ (Child name) evaluated at my expense (\$100 fee) in the following areas:

1. Cognitive development;
2. Social/emotional development;
3. Physical development; and
4. Language development.

I understand the test scores must equal or surpass the 90 percentile of the requested attendance grade level in all areas of assessment. I will receive written information from the district concerning my request within 10 days of completion of all testing.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date