

Sherman County School District

Code: **JHFF-AR(2)**
Revised/Reviewed: 1/02/12; 3/10/14
Orig. Code(s): JHFF-AR

Disclosure Release

(District submits this form to previous employers that are education providers.)

To (Education Provider): _____, Personnel Department

Street Address: _____
City: _____ State: _____ Zip: _____

The applicant named below is under consideration for employment in our district. This individual has previously been employed with your organization. As a former employer, we request you provide the information requested on this form within 20 business days pursuant to ORS 3329.374.

Applicant Name (First, Middle, Last): _____
Dates of Employment: _____ No Record of Employment
Positions Held: _____

I authorized you to release to the district listed below, all information related to any substantiated reports of abuse of a child, sexual conduct or crimes listed in ORS 342.143. I release the above employer and employees acting on behalf of the employer from any liability for providing information described in this document.

Applicant's Signature

Date

This section to be completed by previous employer only:

The employee was was not the subject of a substantiated report of abuse of a child or sexual conduct related to the applicant's employment with the education provider.

- Dates of any substantiated reports: _____
- Please attached the definitions of abuse of a child and sexual conduct used by the District when the education provider determined that any reports were substantiated and the standards used by the District to determine whether any reports were substantiated.
- If the employee was convicted of a crime listed in ORS 342.143, please send the employee's disciplinary records as required by ORS 339.388(7).

Former Employer Representative Signature

Date

Printed Name

Job Title

Return completed information to: Sherman County School District
65912 High School Loop
Moro, OR 97039

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