

## Administration Goals

The purpose of school administration is to help create an environment in which students can learn more effectively. All administrative duties and functions will be appraised in terms of the contributions that they make to better instruction and higher student motivation and achievement.

Proper administration of schools is vital to the success of the education program. Although the superintendent shoulders most of the responsibility within the policies set forth by the Board, neither the superintendent nor the Board can make all important decisions in individual schools.

The principal and the staff are in direct, daily contact with students. They are on the spot where learning takes place; therefore, they are most directly responsible for education results. In keeping with these responsibilities school administrators must have commensurate authority.

The design of the administrative organization will be such that all schools are part of a single system subject to the policies set forth by the Board and implemented through a single chief administrator, the superintendent. Within district policies and regulations, principals will be responsible and accountable for the administration of their schools as follows:

1. To manage the district's various facilities, funds, and programs effectively.
2. To provide professional advice and counsel to the Board and to any committees established by Board action.
3. To implement the management function through a team management approach so as to ensure the best and most effective learning programs through achieving such subgoals as:
  - a. Providing leadership in keeping abreast of current educational development;
  - b. Arranging for staff development necessary to the establishment and operation of learning programs that better meet more learner needs;
  - c. Coordinating cooperative efforts at improvement of learning programs, facilities, equipment, and materials; and
  - d. Providing access to the decision-making process for the ideas of staff, students, parents, and others.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)

[ORS 332.505](#)

[ORS 332.515](#)

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