

## Emergency Drills

Each building administrator will conduct emergency drills in accordance with the provisions of Oregon Revised Statutes.

All schools are required to instruct and drill students on emergency procedures so that students can respond to an emergency without confusion and panic. The district will conduct monthly fire drills. At least one fire drill will be held within the first 10 days of the school year. The emergency procedures shall include drills and instruction on fires, earthquakes, which will include tsunami procedures in a coastal zone, and safety threats.

Instruction on fires, earthquakes and safety threats, and drills for students, shall be conducted for at least 30 minutes each school month. At least two drills on earthquakes and two drills on safety threats shall be conducted each year.

### Fire Emergencies

Drills and instruction on fire emergencies shall include routes and methods of exiting the school building.

### Earthquake Emergencies

Drills and instruction for earthquake emergencies shall include methods of “ drop, cover and hold on” during the earthquake. When based on the evaluation of specific engineering and structural issues related to a building, the district may include additional response procedures for earthquake emergencies.

### Safety Threats

Drills and instruction on safety threats shall include appropriate actions to take when there is a threat to safety, such as lockdown procedures or other procedures appropriate to the safety threat.

Local units of government and state agencies associated with emergency procedures training and planning shall review the emergency procedures.

END OF POLICY

---

#### Legal Reference(s):

[ORS 336.071](#)  
[ORS 476.030\(1\)](#)

[OAR 581-022-1420](#)

OREGON STATE FIRE MARSHAL, OREGON FIRE CODE (2014).

#### Cross Reference(s):

GBE - Staff Health and Safety