

Sherwood School District 88J

Code: **GBI**
Adopted: 6/03/86
Revised/Readopted: 7/01/08; 6/04/14; 10/11/17
Orig. Code(s): 3450

Gifts and Solicitations

Employees will not accept gifts from students. The Board considers as more welcome and more appropriate the writing of letters by students to staff members to express gratitude and appreciation.

Individual employees will limit giving gifts to staff members who exercise any direct or indirect administrative or supervisory jurisdiction over them. The collection of money for group gifts is discouraged except in special circumstances such as bereavement, serious illness, or for retirement gifts.

No staff member may solicit funds in the name of the school or district through the use of, including but not limited to, internet-sourced crowdfunding or other similar types of fund raising, without the approval of the principal or department director.

All employees are prohibited from accepting items of material value from companies or organizations doing business with the school district.

No organization may solicit funds from staff members within the schools, nor may anyone distribute flyers or other materials related to fund drives through the schools without the approval of the superintendent. Staff members may not be made responsible, or assume responsibility, for the collection of any money or distribution of any fund drive literature within the schools without the superintendent's approval.

The soliciting of staff by salespersons or agents during on-duty hours is prohibited. Any solicitation should be reported at once to the building principal or supervisor. Advertising is not allowed in the building without approval by the superintendent.

END OF POLICY

Legal Reference(s):

[ORS 244.010](#) to -244.400
[ORS 339.880](#)

[OAR 584-020-0000](#) to -0045
[OAR 199-005-0005](#) to -199-020-0020

Cross Reference(s):

BBF - Board Member Standards of Conduct
GBC - Staff Ethics
KH - Public Gifts to the District
KI - Public Solicitation in District Facilities
KI/KJ - Commercial Advertising/Merchandise Sales