

Sherwood School District 88J

Code: **GCBE/GDBE**
Adopted: 7/01/08
Readopted: 1/11/11

Vacations and Holidays

Holidays and vacation periods, both paid and unpaid, are determined as a result of negotiations between the district and the employees' exclusive bargaining representatives.

The policy of the district requires that earned vacation is to be used, and is not accumulative, unless approved by the Board. Employees who earn vacation will be allowed up to a six month grace period in which to use the earned vacation. This grace period for extended vacation use is subject to the approval of the superintendent. Any vacation approved for the grace period not used will be forfeited.

Holidays and vacation periods, both paid and unpaid, shall be established by the Board for nonrepresented employees.

END OF POLICY

Legal Reference(s):

[ORS 187.010](#)
[ORS 336.010](#)