

### **Early Entrance into the First Grade\*\***

If a request for early admission to the first grade is received by the district, the following guidelines will be used:

1. A child attaining age six on or before September 1 qualifies for first grade. Students who are not age six may be considered for early entry;
2. The Request for Early First-Grade Entrance form must be filled out by a parent. The completion of these forms and receipt of formal evaluation results will activate the early entry committee. Members of that committee may include: first-grade teachers, the speech and language therapist, building principals, director of special services and the school psychologist;
3. The parents will be made aware that it is their responsibility to secure testing by a qualified agency approved by the director of special services.

Three areas that must be tested include:

- a. Intellectual function;
- b. Behavior/social function;
- c. Academic function;
- d. Language function.

Most test scores should be in the 97th percentile for entering first grade.

4. All information must be received by the director of special programs on or before August 1;
5. The early entry committee will review the test information and the parent interview forms. If a student is to be considered for early entrance, the student will also be required to participate in a one-day screening/observation conducted by the district in August;
6. The screening committee will make recommendations to the superintendent, and parents will be notified by the end of August;
7. A written appeal can be made by the parents to the superintendent who may affirm, reverse or modify the early entry committee's decision. A subsequent hearing may be held with the Board if the respective decision does not meet with the approval of the parent(s).

**REQUEST FOR EARLY ENTRANCE**

Date \_\_\_\_\_

Child \_\_\_\_\_

I request that my child be reviewed for early admission to the first grade.

I will have \_\_\_\_\_ evaluated at my expense in the following areas:

1. Intellectual function;
2. Behavior/social function;
3. Academic function;
4. Language function.

I understand the test scores must equal or surpass the 97th percentile for six-year, five-month age level in most areas of assessment. I will receive written information from the district concerning my request within three weeks of providing them with the test scores.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date