

Sherwood School District 88J

Code: **JECBB-AR(2)**
Revised/Reviewed: 7/01/08; 10/08/14; 9/11/15
Orig. Code(s): JECA-AR

Intradistrict Transfer Request

School attendance areas are established by the district.

Initial application should be made to the building principal of the school you wish to attend.

The following conditions are always in effect:

1. Transfers are subject to space available
2. Approval must be given by both principals.
3. Transportation is the responsibility of the parent.
4. Transfers are effective for **Current School Year Only** (must be requested annually).

Transfer requested for school year: _____ (e.g., YYYY-YYYY)

PARENT SECTION:

Student Name _____ Grade _____ Phone _____
Address _____ City/State/Zip _____
From: _____ School _____ To: _____ School _____

Reason for Request of Transfer: _____

Parent Signature _____ Date _____

SCHOOL SECTION:

Sending School Approved Not Approved
Comment: _____

Principal Signature _____ Date _____

Receiving School: Approved Not Approved
Comment: _____

Principal Signature _____ Date _____

Parent Notified of Decision? _____
Date