

Board Meeting Procedures

General Meeting Procedures

1. Quorum

A quorum will consist of the majority of the members of the Board. A lesser number may meet and adjourn from time to time and compel the presence of absent members.

2. Vote Needed for Exercise of Powers

The affirmative vote of the majority of members of the Board will be necessary for the exercise of any of the Board's powers.

3. Board Member Voting

Individual votes on motions and/or resolutions will be by "yes" or "no," and the result of the vote of each member will be recorded by name. A Board member who abstains from voting will be so recorded.

4. Parliamentary Procedure

Official business of the Board will be transacted by motion or resolution at duly called regular or special meetings.

Except as otherwise provided by state law and/or Board policy, the rules of parliamentary procedure comprised in *Robert's Rules of Order Newly Revised*, "Procedures for Small Boards," as modified by the Board, will govern the Board in its deliberation. Modifications will include the following: Motions will be seconded prior to consideration for discussion by the Board and motions to close or limit debate will be acceptable. The Board chair will decide all questions relative to points of order, subject to an appeal to the entire Board.

END OF POLICY

Legal Reference(s):

[ORS 192.650](#)
[ORS 244.120\(2\)](#)

[ORS 332.045](#)
[ORS 332.055](#)

[ORS 332.057](#)
[ORS 332.107](#)

38 OR. ATTY. GEN. OP. 1995 (1978)
41 OR. ATTY. GEN. OP. 28 (1980)