

## **Facility Development/Architect Selection**

1. Guidelines for the development of facilities serve two purposes:
  - a. To clarify and consolidate the thinking of all stakeholders on the needs, desires and objectives of the activities, services and programs housed in the facility;
  - b. To organize this information in a manner that can be easily and clearly interpreted by an architect and builder.
2. The following criteria, though not exhaustive, can help when considering the development of facilities:
  - a. Services, programs and activities that will take place at the facility;
  - b. Architectural characteristics desired;
  - c. Facility cost, development cost and maintenance cost;
  - d. Enrollment projections;
  - e. Legal requirements;
  - f. Transportation needs and traffic patterns;
  - g. Grounds maintenance, including irrigation;
  - h. Staffing changes, needs and requirements;
  - i. Proximity to other facilities;
  - j. Others as determined necessary.
3. The district may employ a licensed architect and/or design/contractor to design the plans of each proposed building, building addition or extensive renovation.

In selecting architects and/or design/contractors, the following criteria may include but not be limited to:

1. Experience in school construction;
2. Evidence of knowledge and experience with ADA requirements;
3. Ability and technical knowledge;
4. Ability to meet district needs in a timely and faithful manner;
5. Executive and business ability to oversee the proper performance of contracts;
6. Proven ability in all major phases of planning and construction including predesign planning, schematic design, design development, bidding, construction;
7. Ability to work cooperatively with others;

8. Willingness to consult with staff on educational specifications;
9. Ability to design efficient and effective facilities;
10. Ability and experience in minimizing costs.