

## Community Use of School Facilities

The Board recognizes the need of the community to use school facilities and encourages their use for education and recreation purposes.

The following guidelines will be employed for use of facilities:

1. Use of facilities for the purpose of education, recreation or providing public information will be provided at a minimal cost as long as it is scheduled during the regular work day for one of that building's maintenance personnel. Facility space for the aforementioned purpose other than the regular workday of maintenance/foodservice staff will include a charge for the cost of employing maintenance/foodservice personnel;
2. Use of facilities for a commercial purpose, where admission is charged and a profit motive is employed, the lessee shall be required to pay for the use of the facility leased according to the rates listed. The lessee shall also be required to pay the maintenance/foodservice personnel assigned his/her payroll costs for the extra time he/she spends on duty. The length of time the maintenance personnel is to be on duty will be determined by the district;
3. Use of school district facilities requested for religious purpose is subject to building usage fees;
4. Overnight lodging in school facilities will be limited to out of district schools' field trips, athletic teams, etc., except in times of natural disaster. Camping on school grounds shall not be allowed;
5. School district facilities will not be used for formal memorial services or funerals. However, the superintendent, in consultation with district leadership, has that discretion to consider remembrance events that utilize district facilities in the event of the death of a current student or staff member. Remembrance events will be open to the public in keeping with district guidelines regarding respect for and neutrality of religious beliefs. District facilities are not licensed or zoned to be operated as a funeral services alternative. No caskets or remains can be on district grounds. Use of district facilities will not be in competition with licensed funeral operators;
6. The district reserves the right to grant or deny permission for use of district fields and/or buildings at its sole discretion. In most cases, use by local students will have priority over adult and/or organizational activities;
7. The district may require a \$200 deposit for possible damage that might be incurred through use of their facilities. The district may also require a garbage deposit fee if there is reason to foresee additional garbage cost because of the type of activity for which a facility might be used. These deposits would be returned to the user if an inspection showed no unusual wear and tear to the facility and if there was not additional garbage to be disposed of because of the building use. If the

building should sustain more damage than the deposit or the district cost for disposing of garbage exceeded that deposit, the user would be billed for the additional cost;

8. Fees for building use, wages for maintenance personnel and security deposits are to be paid within 30 days of use;
9. The following activities are prohibited on Siuslaw School District grounds as part of facility use agreements:
  - a. Use of tobacco;
  - b. Consumption of alcohol;
  - c. Use or possession of illegal drugs;
  - d. Possession of weapons, firearms or explosives, gambling and operation of potentially hazardous equipment.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)

[ORS 332.172](#)

**Cross Reference(s):**

EDC/KGF - Authorized Use of District-Owned Equipment and Materials

KGF/EDC - Authorized Use of District-Owned Equipment and Materials

KI - Public Solicitation in District Facilities