

**South Umpqua
School District 19**

Code: **BBC**
Adopted: 1/16/02
Revised/Readopted: 6/07/17
Orig. Code(s): BBC

Board Member Resignation

The Board believes that any citizen who files for and seeks election to the Board should do so with full knowledge of and appreciation for the investment of time, effort and dedication expected of all Board members and that the citizen's intent is to serve a full term of office.

When a member does decide to terminate service, the Board requests earliest possible notification of intent to resign so the Board may plan for the continuity of Board business. Board members resigning their positions should present such resignation in writing to the Board chair no later than 30 days before the effective date of the resignation so that the Board may appoint and orient the replacement member in a timely manner.

A resignation becomes effective when officially accepted by the Board at its next regular meeting. The Board will announce the resignation and declare the vacancy at that meeting.

The Board will determine the procedures to be used in filling the vacancy.

END OF POLICY

Legal Reference(s):

[ORS 236.320](#)
[ORS 236.325](#)
[ORS 332.030](#)

Cross Reference(s):

BBE - Vacancies on the Board