

**South Umpqua
School District 19**

Code: **BDD**
Adopted: 10/20/10
Revised/Readopted: 6/07/17

Board Meeting Procedures

The rules of parliamentary procedure contained in *Robert's Rules of Order, Newly Revised* "Procedure in Small Boards" as modified by the Board, will govern the Board in its deliberations. Discussion by Board members will be unlimited so long as it applies to the motion before the Board or the matter under consideration. The Board may vote to limit discussion and the chairman will confine discussion to the matter before the Board. The Board chair may limit the time of any citizen appearing before the Board in order that all who wish to be heard may have the opportunity.

Individual votes on motions and/or resolutions will be by "yes" or "no" (signified by the raising of hands) and the result of the vote of each member will be recorded by name. A Board member who abstains from voting will be so recorded.

Additionally, the conduct of the Board meetings will be governed by the following rules:

1. The Board chair may make motions without relinquishing the chair;
2. Seconds to motion are required prior to a vote on a motion;
3. A quorum will consist of a majority of the number of the Board;
4. The affirmative vote of the majority of the whole Board is necessary to exercise any of the Board's powers;
5. The vote or abstention from voting of each Board member shall be recorded in the minutes. The Board member will state the reason for the abstention.

END OF POLICY

Legal Reference(s):

[ORS 192.650](#)
[ORS 244.120\(2\)](#)

[ORS 332.045](#)
[ORS 332.055](#)

[ORS 332.057](#)
[ORS 332.107](#)

38 OR. ATTY. GEN. OP. 1995 (1978)
41 OR. ATTY. GEN. OP. 28 (1980)