

**South Umpqua
School District 19**

Code: **DN**
Adopted: 4/18/12
Revised/Readopted: 7/12/17

Disposal of District Property

It is the policy of the district to dispose of surplus materials, equipment, or buildings when it is determined that such disposal is in the best interest of the district. The superintendent or his/her designee shall make a determination that the property is surplus and no longer serves a significant role in any district program before any property is disposed of. Any property deemed surplus by the superintendent or his/her designee with an estimated present value greater than \$5,000 must also be deemed surplus by the Board before it is disposed of.

The district must conduct public sales for the disposal of any surplus property deemed to have an financial value to the district. Methods of disposal may include, but not be limited to: internet auctions, oral auctions, sealed bid sales and fixed price retail sales, separately or in any combination thereof. The exact procedures to be used for each method of disposing of surplus property will be determined by the superintendent or his/her designee.

Members of the general public may participate as buyers at public sales. No employee, whether full-time, part-time, temporary or unpaid volunteer of the district, member of the employee's household, the employee's immediate family or any person acting on the employee's behalf may participate in public sales if the employee has had any role in declaring the item surplus, processing the item or related paperwork or offering it for sale.

Surplus property that remains unsold following a public sale may then be disposed of by any method that the superintendent or his/her designee sees fit.

END OF POLICY

Legal Reference(s):

[ORS 279B.055](#)
[ORS Chapters 279A, 279B](#) and [279C](#)
[ORS 332.155](#)

EDUCATION, TITLE 34 C.F.R. PART 80 § 80.32(e)

Cross Reference(s):

DID - Property Inventories