

**South Umpqua  
School District 19**

Code: **EDC/KGF**  
Adopted: 1/16/02  
Revised/Readopted: 8/02/17; 10/18/17  
Orig. Code(s): EDC/KGF

**Authorized Use of District Equipment and Materials**

The Board believes that although district equipment is purchased by tax dollars, the equipment is primarily purchased to provide for and/or enhance students' educational programs. It is the district's responsibility to protect and maintain this equipment. The district is also responsible for establishing guidelines concerning equipment which may be used by the public and conditions under which it can be used. Equipment will be available only to the district's community members and district employees and shall be consistent with Oregon Revised Statute (ORS) Chapter 244.

In all cases of public use, equipment shall not be used for private financial gain. An equipment use form must be submitted and approved, and all conditions outlined on the attached district equipment list must be adhered to. There are no equipment use fees. In the event of "excessive damage," a fee will be determined according to repair or replacement costs. Transportation of borrowed equipment will be the user's responsibility.

END OF POLICY

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**Legal Reference(s):**

[ORS Chapter 244](#)  
[ORS 332.107](#)

[OAR 584-020-0040](#)

OREGON GOVERNMENT ETHICS COMM'N, OR. GOV'T ETHICS LAW, A GUIDE FOR PUBLIC OFFICIALS (2008).

**Cross Reference(s):**

KG - Community Use of District Facilities  
KGF/EDC - Authorized Use of District Equipment and Materials