

**South Umpqua
School District 19**

Code: **GBI**
Adopted: 1/14/09
Revised/Readopted: 8/02/17
Orig. Code(s): GBI

Gifts and Solicitations

Teachers and other employees will not encourage gifts from students. The Board considers as more welcome and more appropriate the writing of letters to express gratitude and appreciation.

Individual employees will refrain from giving gifts¹ to staff members who exercise any direct or indirect administrative or supervisory jurisdiction over them. The collection of money for group gifts is discouraged except in special circumstances such as bereavement, serious illness or for retirement gifts.

All employees are prohibited from soliciting or accepting, directly or indirectly, items of material value from companies or organizations doing business with the district as provided by Oregon Revised Statute (ORS) 244.040. Material value is defined as \$50 from a single source in a single year.

No organization may solicit funds from staff members within the schools, nor may anyone distribute flyers or other materials related to fund drives through the schools without the approval of the superintendent. Staff members may not be made responsible or assume responsibility for the collection of any money or distribution of any fund-drive literature within the schools without the superintendent's approval.

The soliciting of staff by salesmen or agents during on-duty hours is prohibited. Any solicitation should be reported at once to the principal or supervisor. Advertising is not allowed in the building without approval by the superintendent.

END OF POLICY

¹“Gift” means something of economic value given to a public official or the public official’s relative or household member without valuable consideration of equivalent value, including the full or partial forgiveness of indebtedness, which is not extended to others who are not public officials or the relatives or household members of public officials on the same terms and conditions; and something of economic value given to a public official or the public official’s relative for valuable consideration less than that required from others who are not public officials. See ORS Chapter 244 for gift definition exceptions.

Legal Reference(s):

[ORS 244.010](#) to -244.400

[ORS 339.880](#)

[OAR 584-020-0000](#) to -0045

[OAR 199-005-0005](#) to -199-020-0020

Cross Reference(s):

DJG - Vendor Relations

GBC - Staff Ethics

IGDF - Student Fund-Raising Activities

KH - Public Gifts to the District

KI - Public Solicitation in District Facilities

KJA - Materials Distribution