

South Umpqua School District 19

Code: **IFCA-AR**
Revised/Reviewed: 1/16/02; 10/18/17
Orig. Code(s): IFCA-AR

Site Councils

1. Each school in the district shall establish a site council, whose duties shall include but not necessarily be limited to:
 - a. The development of plans to improve the professional growth of the school's staff;
 - b. The improvement of the school's instructional program;
 - c. The development and coordination of plans for the implementation of programs under this chapter at the school;
 - d. The administration of grants-in-aid for the professional development of licensed and classified district employees; and
 - e. Development, in concert with the entire school staff, of a written school improvement plan.

This plan, along with those of the other site councils in the district, shall form the basis of the district's improvement plan.

2. Each site council shall be composed of licensed employees, parents, classified employees and building administrators or designees, as follows:
 - a. Not more than half of the members shall be classroom teachers, who are elected by licensed staff at the school site;
 - b. One member shall be the building administrator or designee;
 - c. At least one member shall be a classified employee, elected by classified employees at the school site;
 - d. Not more than half of the members shall be parents of students attending the school, selected by parents of students attending the school;
 - e. The Board may designate other members, including but not limited to, students, business leaders, local school committee members and members of the community-at-large. The site council shall select members so designated;
 - f. If the Board determines that a school site is unable to fulfill the requirements of this section or if the needs of a school site require a different composition, the Board shall establish the 21st Century Schools Council in a manner that best meets the educational needs of the district.
3. In making recommendations or developing courses of action for the school, the site council shall:
 - a. Use effective and reliable research and assessment techniques;
 - b. Perform its duties within the scope of the district's vision and goals;
 - c. Collaborate with other schools in the district, the district office and peers (other site councils);
 - d. Utilize shared decision-making processes and consensus building;

- e. Stay within frameworks established by federal law, state law, Oregon Administrative Rules, adopted Board policies, negotiated collective bargaining agreements and Board-adopted district curriculum; and
 - f. Maintain frequent communication with the Board in the conceptual stages of plans to secure the knowledgeable support of the Board.
4. Each site council shall develop its own operating guidelines (by-laws), which may be reduced to writing and should include at least the following:
 - a. The composition of the site council;
 - b. The time of election and length of term of members;
 - c. The procedures for replacing or reelecting members;
 - d. The officers of the council, their duties, responsibilities and terms of office;
 - e. The manner in which the council reaches decisions or consensus; and
 - f. The goals of that site council.
5. All 21st Century Schools Council meetings shall be subject to the open meetings law pursuant to Oregon Revised Statute (ORS) 192.610 to 192.690.
6. The Board may direct that a district site council be formed to assist in the administration of grants or in the districtwide coordination of programs and activities. The district site council shall at least be composed of a representative from each of the district's school site councils and the district's 21st Century Schools coordinator. The district site council will provide a forum for assistance for the individual school site councils.
7. No council shall have the authority to override an action of administrative rule or administrative regulation, administrative decision or Board policy without the approval of the superintendent and the Board, respectively. Council decisions may not abrogate any provision of district collective bargaining agreements, other district contracts or law, except through the waiver process.