

Springfield School District 19

Code: **BCF**
Adopted: 7/09/01
Readopted: 1/08/07
Orig. Code(s): BCF

Advisory Committees to the Board

In an ongoing effort to increase communication with the public and to provide for citizen involvement, the Board may appoint advisory committees that include community members to consider matters of district importance. Such committees will not be appointed on a permanent basis, but will be appointed to assist in a particular area of activity.

Recommendations of advisory committees will be given careful consideration by the Board, but such recommendations will not relieve the Board of its legal responsibility to make final decisions.

Members of Citizen Advisory Committees will be recruited by means of mass and interpersonal communication methods, will be broadly representative when appropriate, and will take into consideration the specific tasks assigned to the committee. The process for the appointment of community members to an advisory committee will be determined by the Board. Appointment of staff members, when appropriate, will be made by the superintendent.

The Board will adopt guidelines for each committee as appropriate, which will include, but not be limited to, the following:

1. The committee's task, setting forth the service the Board wishes the committee to render and the extent and limitations of its responsibilities.
2. The resources the Board will provide.
3. The length of time the committee is asked to serve and the approximate date(s) when the Board wishes to receive committee report(s).
4. When the Board appoints or requests persons other than District employees or Board members to serve on a committee to determine the need for a policy or for other matters important to the District, it will indicate to them that necessary expenses incurred by the committee in service to the district will be borne by the district.

Except as specifically provided by the Board, Citizen Advisory Committees will cease to function when their reports have been received or when the purposes for which they were established have been accomplished. The Board's responsibility is not be delegated or surrendered to an advisory. Therefore, all recommendations of an advisory committee must be submitted to the Board for action and must be recognized as advisory in nature.

END OF POLICY

Legal Reference(s):

[ORS 192.610](#)

[ORS 192.630](#)

[ORS 294.336](#)

[ORS 329.704](#)

[ORS 332.107](#)

OR. DEP'T OF JUSTICE, OR. ATT'Y GENERAL'S MODEL PUBLIC CONTRACT RULES MANUAL (2003).