

# Springfield School District 19

Code: **KLA**  
Adopted: 11/27/95  
Readopted: 10/22/07  
Orig. Code(s): KLB

## **Public Complaints About the Curriculum/Instructional/Library Materials**

Occasional objections to the selection of instructional materials or techniques may be made by the public, despite the care taken in selecting materials most valuable for the student and teacher. The complainant will be asked to complete the form, "citizen's request for reconsideration of instructional material." Upon receipt of a request for reconsideration, the principal and the person(s) responsible for selecting instructional materials will review the material in question and report findings to the citizen. Copies of the request form and the report will be sent to the superintendent or designee. If the citizen is not satisfied with the decision contained in the report, the decision may be appealed, as provided in the Board's general policy on public complaints.

Review of materials will comply with Board policy establishing selection criteria for instruction, library and supplementary material.

Criticism or challenge of any school library materials will be submitted in writing to the superintendent or designee, who will appoint a review committee from the faculty, including the librarian. Challenged materials will be judged by this committee in accordance with Board policy and district procedures. Materials involved will not be suspended from circulation, unless the review committee so recommends or the Board so determines.

END OF POLICY

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### **Legal Reference(s):**

[ORS 332.107](#)