

Saint Helens School District 502

Code: **BBAA**
Adopted: 3/19/01
Readopted: 2/09/09
Orig. Code(s): BBAA

Individual Board Member's Authority and Responsibilities

Duly elected new Board members will present themselves to the Board at the first regular meeting in July to assume their positions as members of the Board.

A Board member has the authority to act in the name of the Board when authorized by a specific Board motion. When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

A Board member has the right to express personal opinions. When expressing such opinions in public, the Board member should clearly identify the opinions as his/her own.

Members of the Board will adhere to the following procedures in carrying out the responsibilities of Board membership:

Request for Information

Any individual member of the Board who desires a written report or a survey prepared by the administrative staff will make such a request to the superintendent. A copy of such material will be sent to each member of the Board. Requests for reports or information which require additional expense to the district must be submitted to the Board for consideration.

Requests for Legal Opinions

Any member of the Board may make a request for a legal opinion. Such request, however, must be made to the superintendent or the Board chair. Such a request will be acted upon by the entire Board and, if ordered by the Board, copies of the opinion will be distributed to all Board members.

Action on Complaints or Requests Made to Board Members

When Board members receive complaints or requests from staff, students or members of the public, such information is to be conveyed to the superintendent for action.

Board Member's Relationship to Administration

Individual Board members will become informed about the educational program of the district, may visit schools or other facilities and attend district activities to gain information required to become so informed, and may request information from the superintendent, but will not intervene in the administration of the district or its schools.

Contracts Made By Individual Board Members

If a contract is made without authority of the Board, the individual making such contract is personally liable.

END OF POLICY

Legal Reference(s):

[ORS 332.045](#)

[ORS 332.055](#)

[ORS 332.057](#)

[ORS 332.075](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

Cross Reference(s):

BHD - Board Member Compensation and Expense Reimbursement