

**Saint Helens
School District 502**

Code: **BDDA**
Adopted: 9/23/02
Readopted: 2/26/07
Orig. Code(s): BDDA

Notification of Board Meetings

The Board will give public notice, reasonably calculated to give actual notice to interested persons including those with disabilities, of the time and place for regular meetings and of the principal subjects to be considered.

If only an executive session will be held, the notice will state the specific provision of law authorizing the executive session.

Notices to individuals with disabilities shall be given in an appropriate form upon request and with appropriate advance notice. Auxiliary aids and services available to ensure equally effective communications with qualified persons with disabilities may include large print, Braille, audio recordings and readers. Primary consideration will be given to the requests of the person with a disability in the selection of appropriate auxiliary aids and services.

No special meeting will be held without at least 24 hours notice to Board members and to the general public except in the case of emergency.

In the case of emergency, a meeting may be held upon such notice as is appropriate under the circumstances, but minutes will explain the emergency situation.

Date of regular meetings of the Board will be provided to district employees, interested members of the public, and the news media.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.690](#)
[ORS 332.045](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).