

**Saint Helens  
School District 502**

Code: **CCB**  
Adopted: 1/16/96  
Readopted: 2/09/09  
Orig. Code(s): CCB

**Line and Staff Relations**

The Board expects the superintendent to establish a clear understanding of the working relationships in the school system with all staff.

Lines of direct authority will be those approved by the Board and shown on district organizational charts.

Staff will be expected to refer matters requiring *administrative* action to the administrator to whom they are responsible. That administrator will refer such matters to the next higher administrative authority when necessary. Additionally, all personnel are expected to keep the person to whom they are immediately responsible informed of their activities by whatever means the person in charge deems appropriate.

Lines of authority should not restrict in any way the cooperative, sensible working together of all staff members at all levels in order to develop the best possible school programs and services. In addition, this policy does not restrict protected labor relations communications of bargaining unit members. The established lines of authority represent direction of authority and responsibility. When the staff is working together, the lines represent avenues for a two-way flow of ideas to improve the program and operations of the school system.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.505](#)

[OAR 581-022-1720](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

Lebanon Education Association/OEA v. Lebanon Community School District, 22 PECBR 323 (2008).